



Birla Institute of Technology & Science, Pilani

BITS Pilani, Dubai Campus

بيـتس بلاني، دبي كامبـس

Policy on Research Assistantship for Full Time Ph.D Scholars(on Rolls)

About Research Assistantship

Research Assistantships has been introduced in March 2023 for the first time in BITS Pilani Dubai Campus (BPDC). The objective of the assistantship is to support and motivate the full time Ph.D scholars in the institute. This may be considered as the recognition for the scholars who perform well in research and for their institutional contribution. The Ph.D scholars- are expected to work on the thrust areas of research of the institute and the nation and their research should have product development motive.

Current Thrust areas of Research (subject to revision)

Sustainability, Health care, Smart city, natural resource management and utilization, space and augmented human-machine intelligence.

Eligibility

All the full time Ph.D. scholars who are not availing any other form of financial support are eligible to apply for the assistantship. The scholar should have passed PhD Qualifying examination and submitted the research proposal. However, the scheme is highly competitive and only the deserving candidates will be awarded assistantships.

Ranking Criteria

The selection of the scholar for assistantships depends on the following criteria:

1. Percentage of work completed as per the research proposal
2. Quantity and Quality of publications
3. Lab/ Department duties handled
4. Feedback on the department duties
5. Lab/ institute development related contribution
6. Research outcome related to product/ service development

Application Procedure

Participants should apply along with the following documents through DRC of the concerned Department.

- (a) Filled in Application Form is to be submitted to the DRC Convener
- (b) Bio Data of the applicant.

Deadline for submission of application: 31st of May every year.

Selection Criteria

After receiving the applications, they will be scrutinised following a standard process. AGSRD will then notify the shortlisted applicants through email after an interview. The selected candidates will have to communicate their acceptance by email to the AGSRD.



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Stipend Amount and Duration

An amount of AED 1500 will be paid for 10 months of the academic year for the first instance. Subsequent renewals will be based on continued exemplary performance.

Job Description

The selected scholars are expected to work for the institutional development apart from their regular lab/department duties assigned. The additional duties to be assigned may include:

1. Course Content development for new and advanced courses
2. Lab development and experiment design
3. Involvement in FD thesis, projects to guide the students who are in need
4. Research event organization-Research day and conferences
5. Contribution to peer learning, for example, Research Methodology course - training with software tools, etc.
6. Training FD students for technical competitions
7. Workshops on technical skills to faculty, staff and students
8. Funding proposal preparation
9. Assistance to faculty in course delivery and assessments

Evaluation for Continuation

The following parameters will be used to evaluate the scholar for continuing the fellowship for the next academic year. The DRC and AGSRD will evaluate the scholar and make the recommendation based on the parameters.

1. Publications
2. Institutional Contribution as per the job description and SOP
3. Feedback on the regular lab/ department work assigned

The Application blank is annexed at Annexure A of this policy.

May 01, 2023

Deputy Registrar
BITS Pilani, Dubai Campus



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تأسست كشركة منطقة حرة ذات مسؤولية محدودة وفقا لقانون الشركات الخاصة في منطقة دبي الحرة للتكنولوجيا والإعلام ٢٠٠٣ والصادر بموجب قانون رقم (١) لسنة ٢٠٠٠ لإمارات دبي، كما ألغيت بموجب القانون رقم ١٥ لسنة ٢٠١٤ بتأسيس سلطة دبي للجمعيات الإبداعية.

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Application for Research Assistantship of Full Time Ph.D Scholars on Roll

1	Name and ID Number	
2	Department	
3	Educational Qualification	
4	Professional Experience details	
5	Experimental and Analytical Skills	
6	Supervisor and Affiliation	
7	Co-Supervisor and Affiliation	
8	Semester Registered	
9	Semester Passed Qualifying Examination	
10	Semester submitted the Research proposal	
11	Percentage work completed and Expected number of semesters required	
12	Title of the research proposal	
13	Main objectives of the proposal	
14	Type of product and service related to the research proposal	
15	Relevance of the research in UAE context	
16	Publications with indexing details	
17	Details of the conference papers	
18	Award/ other recognitions won in BPDC	
19	Labs and other duties handled so far	
20	Statement of purpose [Refer Job Description]	Attach a separate sheet
21	Recommendations from DRC	
22	Recommendations from HOD	

Date:

Signature of the scholar