



# Birla Institute of Technology & Science, Pilani

BITS Pilani, Dubai Campus

بيٲس بلاني، دبي كامبس

## External Student Undertaking Form

### Student details

Name of student: \_\_\_\_\_

University Enrolled: \_\_\_\_\_ Student ID: \_\_\_\_\_

Email address: \_\_\_\_\_

Phone number: \_\_\_\_\_

### Emergency contact details

Emergency contact name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Phone number: \_\_\_\_\_

### Responsibilities of Intern:

1. Be punctual, and work the required number of hours at times agreed to by the intern and their supervisor.
2. Notify their supervisor if they are unable to attend as planned.
3. Behave and dress appropriately to the particular workplace.
4. Take the initiative and volunteer for different tasks or other work.
5. Discuss any problems with their supervisor and, if necessary, with HoD.
6. Abide by the rules and regulations of the Institute as well as local laws.

### Outcomes of Internship

1. Intern has to submit project report.
2. Intern is highly recommended to publish the work in Scopus indexed journal / conference with proper affiliation of BPDC guide.

### Acknowledgement and undertaking

I undertake that:

1. I will not communicate, publish or release any confidential information;
2. I am fully responsible for my travel and living expenses;
3. I will comply with all policies, procedures and directions of lab;
4. I will promptly notify my supervisor if:
  - (a) I am unable to attend as scheduled for any reason;
  - (b) I feel unwell or my health status changes;
  - (c) Any accident or incident occurs;

\_\_\_\_\_  
Signature of student

\_\_\_\_\_  
Date