



# Birla Institute of Technology & Science, Pilani

## Dubai Campus

**Application No.PH** \_\_\_\_\_  
(for office use only)

### APPLICATION FOR ADMISSION TO PH.D. PROGRAMME

#### PART I

(Read instructions before filling. Tick (✓) the appropriate boxes and strike off options not applicable)

**Application for**

- Ph.D. on-campus programme.  
 Ph.D. off-campus programme under Ph.D. Aspirants' scheme.  
 Ph.D. Part time programme



- (a) Full Name (in Block Letters) \_\_\_\_\_  
(as given in your degree certificate)

(b) Date of Birth : \_\_\_\_\_ (dd/mm/yyyy)

(c) Gender :  Male  Female

(d) Nationality : \_\_\_\_\_

(e) Passport No. \_\_\_\_\_ Valid up to: \_\_\_\_\_

(f) Current UAE Resident visa details : Visa No.: \_\_\_\_\_ Visa Valid Until \_\_\_\_\_  
(applicable for UAE residents only)

(g) Marital Status :  Single  Married

(h) Address for Correspondence: \_\_\_\_\_  
 \_\_\_\_\_ City \_\_\_\_\_ Country \_\_\_\_\_
- (a) Father's Name : \_\_\_\_\_ (b) Mother's Name: \_\_\_\_\_
- Phone No./ Mobile No. : \_\_\_\_\_ Email: \_\_\_\_\_
- Institution last attended as a regular student and years: \_\_\_\_\_
- If you have ever been on the rolls of BITS Pilani, supply the latest ID No./Staff ID No. \_\_\_\_\_
- If you are presently employed:  
 Name of the organisation and city: \_\_\_\_\_ Designation: \_\_\_\_\_  
 Tick if Applicable:  
 I would be sponsored by my employer.  
 I would come on full time leave with full pay/partial pay/without pay.
- Academic Record: Details of all examinations passed, starting from High school/Higher secondary.  
(Enclose photocopy of mark sheet and certificate of your qualifying degree)

Qualifications	Subjects/Discipline	Duration	Board/University	Aggregate percentage of marks/CGPA	Division	Year Of Passing
10 <sup>th</sup> Grade						
12 <sup>th</sup> Grade						
B.E./M.Sc.						
M.E./M.S./M.Phil./MBA						

Note: Candidates should account for all the years up-to-date. If there are any failures, gaps or discontinuity in the educational career, they should be explained in an attached sheet.

8. **Employment record**

Period*		Name & Address of the Organisation	Designation	Nature of Responsibility
From	To			

\* Total experience in completed no. of years : \_\_\_\_\_ years (mention experience beyond the qualifying degree).

9. Awards like Merit Scholarships, Gold Medal, etc. that you have received:

\_\_\_\_\_

10. Name of courses and marks (%) or grades obtained in higher degree programme (Attach syllabi of all courses, if degree is not of BITS Pilani).

S.No.	Course Name	Percentage Marks/Grades	Prescribed Text Book
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

11. Have you ever appeared in a Ph.D. qualifying examination at BITS Pilani?  Yes  No

If yes, (a) ID No. \_\_\_\_\_ (b) Dates of Examination \_\_\_\_\_ (dd/mm/yyyy)

(c) Result :  Pass  Fail

12. If you have ever been a Ph.D. student,

(a) Name of the Institution/University : \_\_\_\_\_

(b) Duration : From \_\_\_\_\_ to \_\_\_\_\_

(c) Research topic and supervisor : \_\_\_\_\_

(d) Fellowship (agency and amount) : \_\_\_\_\_

(e) Reasons for discontinuing : \_\_\_\_\_

13. Attach separate sheets giving (i) details of Technical publications/patents (Give title, name(s) of the author(s) and journal in which appeared) and (ii) Professional Attainments & Distinctions.

14. Give broad topic and outline of research you wish to pursue:

\_\_\_\_\_  
\_\_\_\_\_

15. Declaration by father or guardian (or employer in case of sponsored candidates): I do solemnly affirm that I shall be responsible for the discipline and conduct of my son/daughter/ward/employee and pay regularly all his/her expenses during his/her stay in the Institute.

Place \_\_\_\_\_ Signature \_\_\_\_\_  
Date \_\_\_\_\_ Name \_\_\_\_\_  
Designation \_\_\_\_\_ Address \_\_\_\_\_

16. Declaration by the Applicant: I hereby declare that the information given and statements made in this application and also in its accompanying attachments and enclosures are true to the best of my knowledge. I agree to the condition that if any information or any statement is found to be wrong, my admission to the Institute would automatically be cancelled.

If admitted, I promise to abide by the rules and regulations in force or those that may hereafter be made for the administration of the Institution and I shall do nothing which will interfere with its orderly working and discipline. In all matters concerning me and the institution, its hostel and other facilities, the decision of the Vice-chancellor shall be binding on me.

Place : \_\_\_\_\_ Signature \_\_\_\_\_  
Date : \_\_\_\_\_ Name \_\_\_\_\_  
Permanent Address: \_\_\_\_\_  
Email: \_\_\_\_\_ Mobile No: \_\_\_\_\_

Check-List of Enclosures relevant to Part I Tick (√) the boxes.

- Copy of the Degree Certificate and Transcript/Mark sheets of the Higher degree programme.
- List of courses and syllabus of each course prescribed for the fulfillment of the Higher degree.
- List of Prescribed textbooks for each course.
- Final examination question papers for each course.
- Passport copy
- Cash Receipt/Cheque/DD of Application fee

Any other, specify \_\_\_\_\_

**For office use**

Application Fee Paid :  Yes  No Receipt No..... Dt.....

Application Number Allotted :

Admission to .....

Date: ..... Signature of Dean : .....

**ADDITIONAL INFORMATION FOR Ph.D. ASPIRANTS**

**PART II**

(To be filled in by applicants for Ph.D. off-campus & Part time applicants)  
Tick (✓) appropriate boxes and strike off portions not applicable

**1. PERSONAL DETAILS**

1.1 Full Name in Block letters : \_\_\_\_\_  
(As given in your degree certificate)

1.2 Office Address : \_\_\_\_\_  
\_\_\_\_\_

Office Phone No.: \_\_\_\_\_ Office Fax No.: \_\_\_\_\_

Office Email: \_\_\_\_\_ Mobile No.: \_\_\_\_\_

**2. ADDITIONAL ACADEMIC QUALIFICATION**

2.1 List your degrees/diplomas/memberships awarded by professional societies or correspondence colleges.

Society/ College	Degree/Diploma	Year	Through Exam/Professional experience

2.2 What is your motivation for Ph.D. programme

- (a)  To help further career at job
- (b)  For personal enrichment
- (c)  For the benefit of employer/organisation
- (d)  An avenue for future employment
- (e)  Any other, specify \_\_\_\_\_

**3. ANTICIPATED PLAN FOR PH.D.**

3.1 Place of work (Attach a brief profile of your organisation)

City \_\_\_\_\_ Organisation \_\_\_\_\_

3.2 Topic of research \_\_\_\_\_  
\_\_\_\_\_

3.3 Name of proposed supervisor: \_\_\_\_\_

Designation and Organisation: \_\_\_\_\_

Qualifications: \_\_\_\_\_

Nature of his affiliation with your Organisation: \_\_\_\_\_

3.4 Any foreign language other than English required to pursue research in the above topic:

\_\_\_\_\_

**(Enclose one typed copy of the details of your research proposal, organisational profile in the prescribed format and also enclose copy of supervisor's bio-data and his consent to act as supervisor).**

4. **ANY OTHER INFORMATION YOU WISH TO GIVE**

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5. **DECLARATION BY THE APPLICANT**

I have carefully read the instructions and I hereby declare that all the information given and statements made in this application and also in other parts of this form and enclosures are true to the best of my knowledge. I agree to the condition that if any information or statement is found to be wrong, my admission to BITS Pilani, Dubai Campus would automatically be cancelled.

If admitted, I promise to abide by the rules and regulations in force or those that may hereafter be made by the administration of the Institution and I shall do nothing, which will interfere with its orderly working and discipline. In all matters concerning me and all branches of the Institute, the decision of the Vice-Chancellor shall be binding on me.

Place \_\_\_\_\_ Signature \_\_\_\_\_  
Date \_\_\_\_\_ Name \_\_\_\_\_

6. **EMPLOYER'S RECOMMENDATIONS (To be filled by employer)**

6.1 Tick (✓) below the nature of sponsorship being recommended by you:

- The Organisation is the employer of the student and pays the full fees of the student and also provides the educational facilities for research work.
- The Organisation is an employer of the student but pays only the part fees amounting to AED. \_\_\_\_\_ and provide educational facilities for research work.
- The Organisation is the employer of the student but does not pay the fees of the student. Nonetheless, the Organisation agrees to encourage the special nature of the educational process for the mutual benefit of the Organisation and the employee, and provides educational facilities for research work.

6.2 BITS Pilani, Dubai Campus under the Ph.D. Aspirants scheme, is catering to sponsored candidates of high professional standing and proven professional competence. It is necessary to examine and match the candidate's aspirations with the organisational goals and facilities that the Organisation is able to offer. Please answer the following in the above context:

(a) Would the Organisation be able to suggest a supervisor from amongst the senior professionals/consultant in the Organisation for the conduct of the Ph.D. programme of the candidate? If yes, give name, designation and qualification of the proposed supervisor.

Name \_\_\_\_\_ Qualification \_\_\_\_\_  
Designation \_\_\_\_\_ Organisation \_\_\_\_\_

If the proposed supervisor is not an employee of the Organisation, state below how is he associated with the Organisation?

(b) List below major equipments available with the Organisation related to research work e.g. computers, analytical instruments, etc.

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(c) State how is the proposed research work suited to the organisational goals:

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6.3 Declaration by employer (from an authorized individual of the Organisation).

This is \_\_\_\_\_ to certify, that to the best of our understanding, the information provided by Mr./Ms. \_\_\_\_\_ an employee of this Organisation is true. The Organisation supports his candidature for Ph.D. degree and will provide the necessary educational facilities for research work.

Date \_\_\_\_\_

Signature \_\_\_\_\_

Place \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

Name of Organisation \_\_\_\_\_

Seal \_\_\_\_\_

.....  
Check-List of additional enclosures from Off-Campus / Part Time Applicants. Tick (√) the boxes.

- Outline of Proposed Topic of Research.
- Supervisor's consent and his biodata .
- Consent of Supervisor's Organisation permitting him to act as supervisor.
- Profile of your organisation.
- Declaration by the employer is required for employed and sponsored candidates.

Any other, specify \_\_\_\_\_

Note: Please make sure that all the relevant enclosures are attached with the application form. Incomplete applications will be rejected.

**INSTRUCTIONS TO APPLICANTS**

1. Read these Instructions carefully before filling the Application form.
2. If you are a candidate for admission to on-campus Ph.D. programme, you should fill in the Part I of the application form only and submit the same by the deadline.
3. If you are a candidate for admission to off-campus/Part time Ph.D. programme under Ph.D. Aspirants' scheme, you should fill both Part I and Part II of the application form. You should send the application form through your organisation duly completed by the deadline. (Before filling, carefully read the Guidelines for submitting application under 'Ph.D. Aspirants' scheme. Only professionals of high standing and proven competence may apply through this route).
4. The following enclosures must accompany the Application Form:

For On-campus Admission

- (a) Copy of the Degree Certificate and Transcript/Mark sheets of the First degree programme.
- (b) Copy of the Degree Certificate and Transcript/Mark sheets of the Higher degree programme.
- (c) List of courses and syllabus of each course prescribed for the fulfillment of the Higher degree.
- (d) List of Prescribed textbooks for each course.
- (e) Final examination question papers for each course.
- (f) Passport copy
- (g) Application Fee to be paid at the time of submission of application form:
  - (i) An amount of AED 200.00 only (Arab Emirates Dirhams Two hundred only) by Cash/Cheque/Demand Draft, drawn in favour of BITS Pilani FZ-LLC, payable at Dubai.
  - Or
  - (ii) Candidates from India can pay as above or attach a demand draft for Rs. 2500.00 drawn in favour of Birla Institute of Technology & Science, Pilani payable on UCO Bank, Pilani (Code: 0150) or SBI-Pilani (Code:11309) or ICICI Bank, Pilani (Code: 1538).

For Off-campus & Part time Admission

- (a) Copy of the Degree Certificate and Transcript/Mark sheets of the First degree programme.
- (b) Copy of the Degree Certificate and Transcript/Mark sheets of the Higher degree programme.
- (c) List of courses and syllabus of each course prescribed for the fulfillment of the Higher degree.
- (d) List of Prescribed textbooks for each course.
- (e) Final examination question papers for each course.
- (f) Passport copy
- (g) Application Fee to be paid at the time of submission of application form:
  - (i) An amount of AED 200.00 only (Arab Emirates Dirhams Two hundred only) by Cash/Cheque/Demand Draft, drawn in favour of BITS Pilani FZ-LLC, payable at Dubai.
  - Or
  - (ii) Candidates from India can pay as above or attach a demand draft for Rs. 2500.00 drawn in favour of Birla Institute of Technology & Science, Pilani payable on UCO Bank, Pilani (Code: 0150) or SBI-Pilani (Code:11309) or ICICI Bank, Pilani (Code: 1538).
- Application received without application fee will not be considered.
- (h) Outline of Proposed Topic of Research
- (i) Proposed supervisor's consent and his biodata.
- (j) Consent of supervisor's Organisation permitting him to act as supervisor.
- (k) Nature of his association with the candidate's Organisation, if working in a different Organisation.
- (l) Profile of your organisation
- (m) Declaration by the employer is required for employed and sponsored candidates.

5. The completed application form along with the above enclosures must be submitted to the Admissions Office, BITS Pilani, Dubai Campus, Dubai International Academic City, P O Box 345055, Dubai, UAE in person or by courier.
6. All eligible and short listed candidates for admission to Ph.D. have to appear for a test/interview at BITS Pilani, Dubai Campus at their own expense.

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