

# BITS PILANI , DUBAI CAMPUS

## VISA AND ACCOMMODATION DETAILS FOR PARENTS

### Visa and Accommodation arrangements for parents interested in accompanying their children for Orientation programme at BITS Pilani, Dubai Campus

For parents who need accommodation and visa, the institution has negotiated corporate rates with Marco Polo Hotel and Savoy Hotel Apartments in Dubai for the benefits of the parents. The visa can be arranged by the hotel at additional cost. The details are attached herewith. You can directly make booking with the Hotel / Apartment as per the below details.

Room Type	Cost
Single	Dhs 350/- Net BB
Double	Dhs 375/- Net BB
Extra bed	Dhs 100/- Net BB
Visa Charges per head	Dhs 300/-

**\* Additional Tourism Dirham Fee of Aed 15/- per room per night shall be charged w.e.f 31 Mar'14.**

Benefits
Complimentary Airport Transfer – Dubai International Airport
Complimentary Hot Buffet Breakfast
Welcome drink upon arrival
Ironing board in rooms
Free use of outdoor swimming pool
Free internet connection at room, Reception, coffee shop & pool area
Tea / Coffee making facilities available in rooms
Complimentary Group Transport provided on the Orientation Day

Interested parents may make their bookings on the below mentioned numbers and send the clear passport copy by email to the below ID for visa application. The visa process will take a minimum of **1 week**. Kindly mention that you are parents of BITS, Pilani students clearly to avail the special rates.

Details	Marcopolo Hotel www.marcopolohotel.net	Savoy Park Hotel Apt. www.savoydubai.com
Contact Person	Mr. Zafreen Kara Dir. Business Development	
Mobile	<b>00971 55 721 0512 – Ms. Munira</b> 00971 50 650 7234 – Mr. Zafreen	00971 56 174 0045 – Mr. Karim 00971 50 650 7234 – Mr. Zafreen
Telephone	00971 4 272 0000	00971 4 355 0303
Fax	00971 4 272 2772	00971 4 355 3113
Email	<a href="mailto:reservation@marcopolohotel.net">reservation@marcopolohotel.net</a>	<a href="mailto:park@savoydubai.ae">park@savoydubai.ae</a>
Hotel Category	4 Star	Standard Hotel Apartment

- \* Email address can receive maximum 3MB file size
- \* Contact **Ms. Munira Dias-Reservation Executive** for all queries for Marcopolo Hotel.
- \* Email Id [reservation@marcopolohotel.net](mailto:reservation@marcopolohotel.net)
- \* Mob – 00971 55 7210512



The Silk Route to Hospitality

## **VISA PROCESSING REQUIREMENT**

*(for parent's visa)*

- 1. VISA Charges to be paid in advance – Aed 300 (Tourist visa)**
- 2. Clear Passport Copies (Scanned)**
  - **PASSPORT MUST BE AT LEAST VALID FOR 6 MONTHS**
  - **SIZE - 40KB MAXIMUM**
  - **TYPE - JPG or GIF**
  - **MUST BE COLORED**
- 3. Attachment of Digital Personal Picture for every visa**
  - **PICTURE SIZE - 40KB MAXIMUM**
  - **PICTURE TYPE - JPG or GIF**
  - **PICTURE MUST BE - COLORED**
- 4. Visa Application Form duly filled by the Guest in Capital Letter only as per valid passport.**
- 5. As your VISA is sponsored by the Hotel your entire duration of stay must be with the hotel until the exit from the country.**
- 6. Complete arrival & departure flight details required, once visas ready.**
- 7. Visa application must be given 10 working days in prior.**
- 8. Entry & Exit of every visa guest must be through DUBAI INTERNATIONAL AIRPORT only.**
- 9. Details in the application must be as per valid passport**
- 10. OK to board charges will be levied as per airline policy.**



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**Points to Ponder (for parent's visa)**

- 1) Last day to accept duly filled Visa Applications is the **10 Aug' 14** along with the visa fees.
- 2) Visa will be applied only after the full visa charges is received.
- 3) Once the visa is applied the Visa issuance solely depends on the Immigration authorities.
- 4) Visa charges are non refundable once the visa is applied.
- 5) All the email correspondence should use the room Confirmation Number in the subject line after been issued.
- 6) Visa Charge can be remitted by the below two options:
  - a. **Bank Transfer**  
Availing this option, we request you to send us more than the exact visa charges thus creating a buffer for bank to bank transfer debits & we receiving the full visa charges. Mentioned Below the Bank details
  - b. **Credit Card Authorisation Form**  
Wherein you authorize us to debit entry visa charges from Individual credit card – additional 3% bank charges will be applicable. No Third Party Credit Card will be acceptable as per policy.

**Bank Details**

**Marcopolo Hotel**

HABIB BANK AG ZURICH  
AL FAHIDI STREET, BUR DUBAI,  
SWIFT: HBZUAEAD  
**MARCO POLO HOTEL**  
ACCOUNT NO. 214 203 11 105 199093

**Savoy Park Apartment**

MASREQ  
KHOR DUBAI BRANCH, BUR DUBAI  
SWIFT: BOMLAEAD  
**SAVOY PARK HOTEL APARTMENT**  
ACT NO. : 04 94 31795 6

PLEASE SEND US A COPY OF TRANSACTION

FAX NO: **00971 4 2722772**

FAX NO: **00971 4 355 3113**

**THANK YOU!!**